OULTON BROAD
PARISH COUNCIL

Meeting of the Parish Council

In the Pavilion

Monday 19 October 2026 at 6pm

MINUTES

Present: Councillors Christine Ashdown, Ben Falat, Jean Bragg, John Davis, Paul Carver, Brian Keller, Sandie Keller, Jo Turner and Val Wickard.

Also in attendance: Michaela McGoun (Clerk). 1 member of the public. 0 District Councillor.

1. **Welcome**

2. Announcement on Reporting

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

3.To receive and consider acceptance of apologies for absence

Apologies received from Cllrs. Lynes, Bromley, Cllr. Besford-Land did not attend.

District Cllrs. Back, Gee and Robinson.

4. . Declarations of Interests and dispensations

4.1 DPI's from councillors on items on the agenda. Cllr Turner on item 11, Cllr Falat on item 10.
4.2 DPI's for Disclosable Pecuniary Interests.
4.3 DPI's previously granted. BF Member of yacht club

5. To agree the minutes of the previous meeting held on 21 September 2026

Proposed by Cllr Keller, seconded by Cllr S Keller, All in favour.

6. Outstanding actions: To note actions taken from last meetings which are not detailed on this agenda.

7. Chairman's Report:

Some outstanding jobs are beginning to be completed, it has been very quiet at the moment so not very much to say.

8. Public Forum and Public Service Reports:

An opportunity for members of the public to make comments on any matters on this agenda. This forum will include **receipt of any written District Council, County Council reports**.
No reports received.

9. To receive an update from FoNEP and agree any necessary action.

FoNEP reported that the voluntary hours for September were 163, Has the Green Flag report been received? Clerk advised she had not received it yet.

The wildflower seeds have been sown; we had a good walk around the park with various parties for the 5-year plan.

The Trust were asked to apply for a grant to Wicks Community on behalf of FoNEP, Clerk will investigate.

We purchased 3 plants for the Boulevard to provide late colour in the season. Hanging baskets will come down this week. Wall flowers will be planted so they can get their roots in the ground.

10. To receive a Finance & Projects Brief.

Budget 27-28 Has been commenced; a few questions back-'n-forth, regarding set-aside as EMRs for eventual major maintenance on properties (roofing & wall-degradation) which in outline needs some £6k each year over the next 30-or-so
Grant to Bonds Meadow agreed; Grant to Citizens Advice agreed and to follow engagement with District.

Proposed by Finance Committee, seconded by Cllr Ashdown, all in favour.
Signs for access to NEP agreed (Permitted cars only); it may be that we need to consider locking gates again.

NEP Tree Survey not to be run again yet; once in 5-years is probably more appropriate; Attaching tags should be an ongoing project in conjunction with FONEP.

Proposed by Finance Committee, seconded by Cllr Bragg.

Tennis club has folded; this frees, potentially one set of courts (however some funding commitment remains with Tennis-England); request for Basketball hoops has proven very expensive so it was agreed to not do anything now.
Skip for Mini-Zoo approved; any work to be logged as chargeable to Tenant.

Memorial Bench inside park: Deemed unfortunate that an enclosed dead tree was cut down at ground level (this could have been preserved as a very apt sculpture); relocating the semi-circular bench as a coherence with silhouettes and perhaps a new tree to be determined.

Adult Gym transpires that the equipment was only 'lifed' at 5-years, this was not identified at outset and now, following considerable use-&-abuse by children it is in tacky state and should be removed. Reinstatement of new equipment to be held over.
A careful watch to be held over Kesgrave Field installations.
Colmans Lease, the Yacht Club (WOBYC) is the current Tenant; they sit otherwise inside of the NEP boundary and have supportive intentions, therefore it was agreed to proceed to an "Agreement", rather than a Lease.
The Term is 25-years, with 5-year rent-review points;
OBPC has already agreed a "Fair-Share" endorsement for this maintenance; it is recommended that this be passed to all tenants by separate letter as a potential 'share'.
Proposed by Finance Committee, seconded by Cllr S Keller. 1 abstention,

WOBYC had offered a one-&-half year immediate goodwill payment reflecting the considerable time in which OBPC has not benefitted from enhanced rent; a review has arisen as to the meaning of "one-&-half" (OBPC reflected new-rent as Gross £6k; WOBYC reflected £6k Gross made up of New-rent – (minus) rent already paid, ~£1.5k); the WOBYC position is that now £6k – £1.5k = £4,450 as the one-off payment.
It is now for Council to recognise the £4,450 or to hold out for £6k; in either case to delegate Chair + Vice to move towards a position of agreement and signing (to date 30-Nov, with payments commencing normal quarters (31-Dec).

Proposed by Cllr Ashdown, seconded by Cllr Carver, all in favour.

11. To note planning application decisions
DC/26/3262/FUL – No objections, concerns over parking.
DC/26/3385/FUL – no objections

12. To note the External Auditors Report

Circulated to all Councillors. This was noted and the Clerk was thanked for all her work on it.

13. To agree meeting dates for 2027
Previously circulated and agreed.

Proposed by Cllr Ashdown, seconded by Cllr Carver

To note the next Parish Council meeting and committee meetings: Finance Committee 5 November, Full Council 16 November 2026.

15. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:**

The Chairman closed the meeting at 6.45pm.

Signed by the Chairman…….. Date……