



## **Oulton Broad Parish Council**

### **Finance Committee Minutes**

**The Pavilion**

**4pm Thursday 9<sup>th</sup> July 2026**

**Present:** Councillors John Davis, Christine Ashdown, Julie Lynes, Brian Keller, Sandie Keller and Val Wickard.

**Also, in attendance:** Michaela McGoun (Clerk)

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllrs. Falat. Cllr. Bromley did not attend.

#### **F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. None

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted. None

#### **F5. To agree the minutes from the previous finance meeting 11<sup>th</sup> June 2026**

Proposed by Cllr. Ashdown, seconded by Cllr. B Keller. All in favour.

#### **5.1 Matters arising**

**None**

#### **F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

#### **F7. To note the balance on accounts**

General Account £9,786.45

Savings / Reserves £380,202.10

*OBPC Finance Committee*

Noted

**F8. To note the bank reconciliation for June 2026:**

Roll over to next month.

**F9. To approve the payments for July 2026**

|                 |                |   |         |
|-----------------|----------------|---|---------|
| Monthly         |                |   |         |
| MC Cleaning     | 4 x Office /   |   | £139.20 |
| Norfolk Copiers | pavilion Clean |   |         |
| Daisy           | Copy costs     |   |         |
|                 | Phone/internet |   |         |
| Staff Costs     | HMRC /         | £ | 564.88  |
|                 | Pension        |   |         |
|                 |                | £ | 704.08  |
| <hr/>           |                |   |         |
| ADHOC           |                |   |         |
| J Davis         | Fuel expenses  | £ | 37.40   |
| Pear Space      | Email hosting  |   | £180.00 |
| H2              | Repairs to     |   | £120.00 |
|                 | CCTV due to    |   |         |
|                 | squirrels      |   |         |
|                 | chewing wire   |   |         |
|                 |                |   | £217.40 |
| <hr/>           |                |   |         |
| INCOME          |                |   |         |
| <br>            |                |   |         |
| TOTAL           |                |   | £0.00   |

**Proposed by Cllr. B Keller**

**Seconded by Cllr. S Keller**

**All in favour.**

**F10. To discuss the Klargester**

OBWSC informed us that Panks were not interested in quoting for the klargester so this was discussed and agreed to go with Binders to do the works.

Proposed by Cllr. S Keller, seconded by Cllr. B Keller, all in favour

**F11. To discuss trees at Berry Close**

A member of public contacted the office to complain about the two self seeded trees which have grown so high that they are in the telephone lines and they are causing stress to a brick wall.

Quote received to remove the Trees for £325.00. It was agreed to get the works done.

Proposed by Cllr. Ashdown, seconded by Cllr. Wickard, all in favour.

**F12. To note Padel update**

Clerk attended an online meeting with Lawn Tennis association re the padel court, the LTA advised that permissions will be required as part of the contract for the gate installation that was funded by LTA. Simon is dealing with the LTA to get permissions etc.

**F13. To note charges for inflatable hire**

£600.00 charge, to use the main field as they will give us a % of their days takings. They will be using the park on 21 August 2026.

**F14. To receive an update on the reserves**

Clerk not had chance to sit down with the Chair of finance to discuss so roll over to next month.

**F15. To note staff salary point rise**

**Noted**

**To note date of next Finance Committee Meeting, Thursday 10 September 2026  
4.00pm**

The Chairman closed the meeting at 16.20pm.

Signed by the Chairman ..... Date.....