



Oulton Broad Parish Council

Finance Committee Minutes

The Pavilion

4pm Thursday 11th June 2026

Present: Councillors Benvenuto Falat (Chairman), John Davis, Christine Ashdown, Brian Keller and Sandie Keller.

Also, in attendance: Michaela McGoun (Clerk)

F1. Welcome:

F2. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F3. To receive and consider acceptance of apologies for absence:

Apologies received from Cllrs. Bromley and Wickard.

F4. Declarations of Interest and dispensations:

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. None

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

F5. To agree the minutes from the previous finance meeting 5th May 2026

Proposed by Cllr. Davis, seconded by Cllr. Falat, 3 abstentions, 2 in favour.

5.1 Matters arising

- **Box Up** – all up and running, the sign needs to be moved, Cllr. Davis volunteered to move it.
- **Parish Press** – Currently being delivered
- **Klargester** = Another quote from Panks being sourced.

F6. Public Forum:

An opportunity for members of the public to make comments on any matters on this agenda.

F7. To note the balance on accounts

General Account £3,722.05

Savings / Reserves £380,202.10

Noted

F8. To note the bank reconciliation for May 2026:

Noted

F9. To approve the payments for June 2026

Monthly			
MC Cleaning	4 x Office / pavilion Clean		£139.20
Norfolk Copiers	Copy costs		
Daisy	Phone/internet		
Waveney Pest Control	Rats		
Staff Costs	HMRC / Pension	£	1,230.61
		£	1,369.81
ADHOC			
Norfolk PTS	Chair Training	£	90.00
TCV	Signage at Nursery woods	£	6,896.40
GY Leaflet	Post Parish Press	£	243.40
Dropbox	Storage	£	95.88
GK Home imp	G post at Kesgrave	£	60.00
Pear Space	Web hosting		£120.00
			£7,505.68
INCOME			
Bank Interest			£890.11
TOTAL			£890.11

Proposed by Cllr. S Keller**Seconded by Cllr. Ashdown****All in favour.**

F10. To discuss water meters in NEPT and Rubbish Collections.

The matter was discussed, the cost for 5 meters is £1,096.80, we need to install water meters in the Café, Yacht Club, Pavilion and Bowls green.

Rubbish – awaiting a quote for an extra empty weekly.

F11. To discuss Laptops

Clerk needs a replacement laptop due to the current one not working sufficiently. It was agreed for a £1K budget.

Laptop for the Chair to remain Councils asset, it could be a tablet. It was agreed to ask someone to come in and advise on both. The Chair laptop or tablet a budget of £600.00.

F12. To note the progress with the Yacht Club

During a meeting a proposal was put forward to the members of the yacht club, who took it back to the whole committee. They replied by sending over a TP1 showing the base of the crane was handed over to OBPC ownership. They have suggested it goes back to £4,000.00 per annum and includes the base of the crane. They have agreed to back pay for 1.5 years also. Cllr. Falat suggested he draw up a lease from the original lease to avoid solicitors' costs.

F13. To discuss works to the café quote

The Park Café needs re pointing so received a quote for the front of the building for £13,290.00. It was agreed we need to spend money on the assets so take to full Council.

F14. To receive an update on the reserves.

No updates until the VAT refund has been received.

F15. To discuss Pavilion crockery and fridge.

The fridge needs replacing in the Pavilion plus there are no cups and saucers, it was suggested we ask District Councillors for a grant from their locality fund.

Cllr. Davis stated that he will buy a new tap and replace the current tap. Clerk to order a fridge and get a price for 50 cups and saucers.

F16. To Receive and update on Kesgrave CIL grant request

Cllr. Ashdown announced that we had been successful in our grant application and have been awarded £46,125.53 in match funding, which means we can complete the Kesgrave Play Park completed, including the foot paths.

F17. Other Matters

Quote received for the control of the rats at Colemans £520.00

Proposed by Cllr. Ashdown, seconded by Cllr. Davis, all in favour.

Repairs to the ladies' toilet door at the Boulevard £175.00

Proposed by Cllr. Ashdown, seconded by Cllr. B Keller, all in favour.

Bench repairs in NEP £370.00

Proposed by Cllr. Ashdown, seconded by Cllr. Davis, all in favour.

To note date of next Finance Committee Meeting, Thursday 9th July 2026 4.00pm

The Chairman closed the meeting at 16.56pm.

Singed by the Chairman Date.....