



## Oulton Broad Parish Council

### Finance Committee Minutes

The Pavilion

4pm Thursday 7<sup>TH</sup> May 2026

**Present:** Councillors Benvenuto Falat (Chairman), David Bromley, and John Davis.

**Also, in attendance:** Michaela McGoun (Clerk)

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllrs. Ashdown and B & S Keller and Wickard.

#### **F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. None

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

#### **F5. To agree the minutes from the previous finance meeting 9<sup>th</sup> April 2026**

Proposed by Cllr. Bromley, seconded by Cllr. Davis, all in favour.

#### **5.1 Matters arising**

- **Parish Press – still not gone out, issues around Royal Mail processes.**
- **Box Up – Awaiting an update**
- **Watersports Centre –** Keen to set up a scheme, working alongside Lowestoft Town Council where every paying visitor receives a card valid for a year which entitles them to money off food etc but not alcohol. Cllr. Bromley was asking if the Parish Council will donate £300.00 to cover the costs of the cards and stickers for the shops and Hotels participating.

**It was agreed to take it to Full Council on Monday.**

**Proposed by Cllr. Davis, seconded by Cllr. Bromley, all in favour.**

- **Klargester –** Clerk to ask Panks Pumps to quote in line with the first quote received.

Proposed by Cllr. Davis, seconded by Cllr. Bromley, all in favour.

**F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

**F7. To note the balance on accounts**

General Account £5,444.82

Savings / Reserves £390,202.10

Noted

**F8. To note the bank reconciliation for April 2026:**

Roll over to Full Council

**F9. To approve the payments for May 2026**

Monthly			
MC Cleaning	4 xOffice / pavilion Clean		£129.60
Norfolk Copiers	Copy costs		£120.00
Daisy	Phone/internet		212.8
Waveney Pest Control	Rats		
Staff Costs	HMRC / Pension	£	1,508.01
		£	1,970.41
ADHOC			
R Goreham	IA	£	85.00
Rialtas	E of Y	£	1,263.60
			£1,348.60
INCOME			
Precept	1st payment		£149,549.50
TOTAL			£149,549.50

Proposed by Cllr. Bromley

Seconded by Cllr. Davis

All in favour.

**F10. To discuss NEPT signage**

It was reported that the signage around the car parks look old and dated.

It was discussed and agreed that Clerk and Cllr. Davis would walk around and note the signage that needs updating and get a quote to include new artwork.

**F11. To note the reduction in employers pension contributions**

The Employers contribution to the pensions has dropped from 20% to 17%.

This was noted.

**F12. To note the progress with the Yacht Club**

Roll over to next agenda.

**F13. To note the financial year internal audit report.**

Internal Auditor’s report it was recommended the asset values are reviewed regularly to ensure adequate insurance levels are in place.

The comments *‘we are a well run and busy Council with very good accounting and Governance procedures in place.’*

The Clerk reported that emergency permission was required to replace the underground drainage in the ladies’ toilets in the Boulevard, quote from ESS was £4,344.20. Many complaints had been received that the toilets were out of use.

It was agreed that we should treat as an emergency and go ahead with the repairs.

Proposed by Cllr. Davis, seconded by Cllr. Bromley, all in favour.

**To note date of next Finance Committee Meeting, Thursday 11 June 2026 4.00pm**

The Chairman closed the meeting at 17. 10pm.

Singed by the Chairman ..... Date.....