



Oulton Broad Parish Council

Finance Committee Minutes

The Pavilion

4pm Thursday 5th March 2026

Present: Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, John Davis and Sandie Keller.

Also, in attendance: Michaela McGoun (Clerk)

F1. Welcome:

F2. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F3. To receive and consider acceptance of apologies for absence:

Apologies received from Cllr. B Keller. Cllr. Wickard did not attend.

F4. Declarations of Interest and dispensations:

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda.

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted. Cllr. Falat

F5. To agree the minutes from the previous finance meeting 15 January 2026

Proposed by Cllr. Ashdown, seconded by Cllr. Davis, 2 abstentions, 3 in favour.

5.1 Matters arising

F6. Public Forum:

An opportunity for members of the public to make comments on any matters on this agenda.

F7. To note the balance on accounts

General Account £1,981.73

Savings / Reserves £300,202.10

Noted

F8. To note the bank reconciliation for February 2026:

Roll over to Full Council

F9. To approve the payments for March 2026

Monthly			
MC Cleaning	4 x Office / pavilion Clean		£129.60
Norfolk Copiers	Copy costs		
Daisy	Phone/internet		180.29
Waveney Pest Control	Rats		
Staff Costs	HMRC	£	615.87
ADHOC			
			£925.76

INCOME

OB Mini Zoo	Rent		£90.00
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TOTAL			£90.00
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Proposed by Cllr. Bromley

Seconded by Cllr. Ashdown

All in favour.

F10. To receive an update on East Suffolk Services

The Clerk had a meeting with ESS and we were notified that Peter Wilson-Sutter and Richard Hackney were taking early retirement from the end of March.

F11. To discuss the box up concrete pad quote

Quote received to install a concrete pad for the Box Up over by the tennis courts for £320.00. This was unanimously agreed to go ahead.

Proposed by Cllr. Davis, seconded by Cllr. S Keller.

F12. To note the cost of the bollard for Nursery Close footpath.

Quotes for a bollard to the footpath at Nursery Close to Slaters Pit / Kesgrave, the costs were £361.02, this was discussed and agreed to go ahead.

Proposed by Cllr. S Keller, seconded by Cllr. Davis, all in favour.

F13. To discuss the tennis court cleaning

Quote received to clean the tennis courts, this was discussed and it was agreed to go ahead and get all 4 courts cleaned and treated at a cost of £2,990.00 plus VAT.

It was also agreed to ask about the maintenance plan. Take to Full Council for approval.

To note date of next Finance Committee Meeting, Thursday 9th April 2026 **4.00pm**

The Chairman closed the meeting at 16.40pm.

Singed by the Chairman Date.....