



Oulton Broad Parish Council

Finance Committee Minutes

The Pavilion

4pm Thursday 17th July 2025

Present: Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, Brian Keller and Sandie Keller.

Also, in attendance: Michaela McGoun (Clerk)

F1. Welcome:

F2. Announcement on Reporting:

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

F3. To receive and consider acceptance of apologies for absence:

Apologies received from Cllrs. Munro

F4. Declarations of Interest and dispensations:

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

F5. To agree the minutes from the previous finance meeting 10th April 2025

Proposed by Cllr. S Keller, seconded by Cllr. Ashdown, all in favour.

5.1 Matters arising

Museum letter – Clerk will get this completed.

Sunnyfields – Cllr. Ashdown will contact Mark Boggis

Bonds Meadow – not yet completed

Slaters – strimming has been carried out by the residents.

Café Windows – Café have asked to have the works carried out after the summer.

F6. Public Forum:

An opportunity for members of the public to make comments on any matters on this agenda.

F7. To note the balance on accounts

OBPC General Account £21,765.40

OBPC Savings / Reserves £284,255.58

F8. To note the bank reconciliation for June 2025:

This was noted.

F9. To approve the payments for July 2025

Monthly			
MC Cleaning	Office / pavilion		£129.60
Norfolk Copiers	Copy costs		£33.22
Daisy	Phone/internet		
ADHOC			
GK Home Improv	at Slaters	£	40.00
Suffolk Cloud	emails	£	412.50
Design Solutions	Old website	£	167.40
Force Fresh	Toilet Rolls	£	35.86
Hags	Play frame	£	21,600.00
			-£22,418.58
INCOME			
P Petty	Rent		£90.00
OBWS	Rent		£1,250.00
TOTAL			£1,340.00

These were agreed excluding the Hags until we are satisfied with the installation.

Proposed by Cllr. Bromley

Seconded by Cllr. S Keller

All in favour.

F10. To discuss the energy contract

This was discussed and it was agreed to go with Utility Aid's suggestion of Vegan Energy.

Proposed by Cllr. S Keller, seconded by B Keller, all in favour.

F11. To discuss Box Up.

Cllr. Bromley stated he was unhappy with the logistics and costs of the box. He went to Normanston to carry out a survey on the box and asked 10 people, the results were 2% thought it was a good idea, 1.5% said they use it and he was concerned about the costs after the first year. Cllr. Ashdown confirmed there is no cost for us as the until has been fully paid for. The only cost is a base to place it on. Cllr. Ashdown suggested invite Louise or Paul to come in to answer any questions we have. It was agreed to remain undecided until questions were answered.

Proposed by Cllr. S Keller, seconded by Cllr. B Keller, all in favour.

F12. To discuss Kesgrave Field

Cllr. Falat shared a questionnaire with the Cllrs and suggested this is posted through residents' doors for them to have their say on what we do with the field. This was discussed and agreed to send out to all Kesgrave residents. Cllr. Falat will also go and see Woods Loke Primary to ask if they can include the questionnaire in their newsletters.

Proposed by Cllr. Bromley, seconded by Cllr. S Keller, all in favour.

F13. To note the purchase of a gazebo.

This has not been purchased yet, due to no stock. It was discussed and agreed that Cllr. Ashdown would talk to the Clerk and agree on what they purchase, up to a limit of £250.00.

F14. To discuss the Pavilion costs

The Clerk was asked to find out the income for the pavilion from events and the expenses for the pavilion.

Add to next Finance agenda.

F15. To discuss the car park licence.

The lease was discussed,

and it was agreed to sign the lease and invoice for rent for the past 3 years and keep onto ESC to work out the % of income they owe us.

Proposed by Cllr. Ashdown, seconded by Cllr. S Keller, all in favour.

F16. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted:

Quotes received:

To note date of next Finance Committee Meeting, Thursday 11 September 2025
4pm.

The Chairman closed the meeting at 17.16pm.

Singed by the Chairman Date.....