



## Oulton Broad Parish Council

### Finance Committee Minutes

The Pavilion

4pm Thursday 5<sup>th</sup> June 2025

**Present:** Councillors Benvenuto Falat (Chairman), Christine Ashdown, David Bromley, and Sandie Keller.

**Also, in attendance:** Michaela McGoun (Clerk)

#### **F1. Welcome:**

#### **F2. Announcement on Reporting:**

Councillors and members of the public will be reminded that in the interests of openness and transparency, the law permits filming, recording or other means of reporting of meetings.

#### **F3. To receive and consider acceptance of apologies for absence:**

Apologies received from Cllrs. Munro & B Keller.

#### **F4. Declarations of Interest and dispensations:**

F4.1 To receive Declaration of Disclosable Pecuniary and Non-Pecuniary interests from councillors on items on the agenda. NONE

F4.2 To receive and consider written requests for dispensations for Disclosable Pecuniary Interests. NONE RECEIVED

F4.3 To note any dispensations previously granted.

#### **F5. To agree the minutes from the previous finance meeting 10<sup>th</sup> April 2025**

Proposed by Cllr. Bromley, seconded by Cllr. Ashdown, all in favour.

#### **5.1 Matters arising**

Museum electric – it was agreed to send the museum a letter telling them to turn the heating down to 5 degrees. Christine agreed to attend the next meeting to discuss it with them.

CCTV – boathouse cable removal and replace.

Sunnyfields official opening – Cllr. Ashdown will call him to arrange.

Colmans easement – finding agreement with the YC.

Parish Press – contact OB printer for a quote.

Soil samples – samples taken and have gone off to the lab for testing.

#### **F6. Public Forum:**

An opportunity for members of the public to make comments on any matters on this agenda.

**F7. To note the balance on accounts**

OBPC General Account £18,257.80

OBPC Savings / Reserves £284,255.58

**F8. To note the bank reconciliation for April & May 2025:**

Rolled over to next meeting.

**F9. To approve the payments for June 2025**

<b>Monthly</b>			
<b>MC Cleaning</b>	<b>Office / pavilion</b>		<b>£129.60</b>
<b>Norfolk Copiers</b>	<b>Copy costs</b>		<b>£33.22</b>
<b>Daisy</b>	Phone/internet		
<b>ADHOC</b>			
<b>A K Woodgate</b>	Old Forge	<b>£</b>	<b>3,273.14</b>
<b>GIH Electrical</b>	Shed 7 light	<b>£</b>	<b>180.00</b>
<b>C Ashdown</b>	Rope	<b>£</b>	<b>20.00</b>
			<b>-£3,635.96</b>
<b>INCOME</b>			
<b>P Petty</b>	<b>Rent</b>		<b>£120.00</b>
<b>Bank</b>	<b>Interest</b>		<b>£868.53</b>
<b>TOTAL</b>			<b>£988.53</b>

**Proposed by Cllr. Ashdown****Seconded by Cllr. Bromley****All in favour.****F10. To discuss the 2024/25 Agar to take to Full Council.**

17.a Section 1 – Annual Governance Statement 2024/25 (page 4 of AGAR)

17.b Section 2 – Accounting Statements 2024/2025 (page 5 of AGAR)

17.c Review and agree detailed 1A report (page 3 of AGAR)

The sections were discussed, and it was agreed to recommend acceptance to Full Council

Proposed by Cllr. S Keller, seconded by Cllr. Falat, all in favour.

**F11. To discuss repairs to Bonds Meadow, play park quote**

Bonds Meadow play park is in disrepair and the quote to repair the damage is £556.00 which can be paid from the CiL.

Proposed by Cllr. Ashdown, seconded by Cllr. Bromley, all in favour.

**F12. To discuss strimming at Slaters Pit quote**

Quote to strim is £37.50 per visit.

It was agreed to accept the quote and approve 4 strims per year through the growing period.

Proposed by Cllr. Ashdown, seconded by Cllr. S Keller, all in favour.

**F13. To discuss café windows quotes**

Two quotes were received and huge difference in costs.

It was discussed and agreed to get the cheaper quote to repair the café screen and if the work is acceptable, he would be awarded the windows and door full replacement.

Proposed by Cllr. S Keller, seconded by Cllr. Bromley, all in favour.

**To note date of next Finance Committee Meeting**, Thursday 17<sup>th</sup> July 2025 4pm.

The Chairman closed the meeting at 16.42pm.

Singed by the Chairman ..... Date.....